

JOB DESCRIPTION

Head – Program Strategy

About the role:

This position is a key leadership role with a high level of responsibility and impact. The role requires active problem-solving and the ability to seek out the right resources and information to answer complex questions with rigour and elegance. Plans for the program's growth in terms of size and efficiencies will be ideated and brought to fruition in this role.

Responsibilities:

- You'll streamline monitoring and evaluation processes for internal and external reporting to donors, NGOs, government bodies, and our board, amongst others
- You'll build the partnerships needed to raise a growing budget
- You'll provide input for our technology and admin Strategy
- You'll structure and project manage various processes to surface key organisational insights and industry trends and advising the CEO and Senior Leadership Team on short term decisions as well as long term bets to sustain and further or progress to goal
- You'll pull together data, trends, and external benchmarks to tell our impact story.
- You'll ensure that our enabler functions support day-to-day needs and redefine what we can achieve
- You'll lead cross-functional projects across the organisation, ensuring that regions are equipped to drive transformational outcomes.

Must-Haves:

- A graduate degree in any discipline
- Capable of leading large teams

- Open to travelling and commuting to field sites when needed
- Experienced in building and managing high functional team(s) to achieve outcomes through multiple layers
- Ability to conduct operations in high pressure, goal-driven environments
- Experienced in leading or being a leading member responsible for short, medium and long term organisational strategic planning

Skills:

You analyse data effectively.

This role is involved preparing and formatting information for internal and external distribution. This may include compiling data for reports, creating presentations, writing reports, formatting employee communications, editing, proofreading and other information preparation duties. In carrying out this work, You will need to research, collect or prepare documents, verify the facts, ensure completeness and have materials ready on time. Using a combination of automated tools and critical thinking skills, you will need to analyse data and create reports that enhance decision making across various business areas.

You are a leader.

This role requires you to lead a large and multi-functional team. The ability to lead them to demand goals by inspiring them is a critical skill needed in this role. Coaching team members effectively using tools and techniques and your managerial style is key to this role.

Location: Mumbai

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